

<p style="text-align: center;">MIDLOTHIAN PUBLIC LIBRARY TRUSTEE JOB DESCRIPTION</p>

The Library Board of Trustees:

- Plans for the library's future by adopting a strategic plan and capital needs plan.
- Hires a professional Library Director and delegates management of the library.
- Adopts policies to govern the operations of the library.
- Monitors and evaluates the progress toward meeting strategic plan initiatives, the Library Director's performance, effectiveness of board policies, ongoing capital needs, the library's financial stability, and outcomes of programs and services.
- Acts as an advocate for the library and its programs and services.

While participating as part of the board team, board members must:

- Actively support the mission of the library.
- Participate in new board member orientation.
- Attend board meetings and assigned committee meetings.
- Comply with applicable laws, regulations, bylaws, policies and the code of ethics.
- Accept the legal duties of loyalty and care while serving as a board member.
- Share wisdom and insights to help the board make good decisions and policy.
- Prepare well for all meetings.
- Bring knowledge of the community and constituents to board decisions.
- Be an advocate to the community and constituents for library programs and services and board decisions.
- Play a consultative role by sharing expertise with management when requested.
- Seek opportunities to expand knowledge about the library.
- Regularly self-evaluate personal performance on the board and determine needs for improvement.
- Resign from the board when no longer able to support the mission or devote the necessary time to be a good board member.

Individual board members have no power except that granted by the full board through the bylaws, board policy or by resolution of the full board. All power of the board is a joint and collective power which exists only when the board is acting together as one body.

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