

<p style="text-align: center;"><b>MIDLOTHIAN PUBLIC LIBRARY</b> <b>PROGRAM PARTICIPANT'S CONSENT POLICY</b></p>
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The Midlothian Public Library issues newsletters, updates its website and produces public affairs materials dealing with library services and programs. The staff of the Library regularly takes photographs or videos of patrons and staff at library sponsored programs, workshops, and classes and in other library spaces. Photographs, video recordings, and audio recordings of library program participants produced for these purposes help the library illustrate scope and benefits of library use.

By participating in library programs, workshops, and classes, a participant consents to be photographed and/or filmed and to use by the Library of the participant's image in photographs, video recordings, and audio recordings in library newsletters, the website, and/or public affairs materials. In addition to publication in the Library newsletter and newspapers, these images may be accessible to the public on the Library's web site, as well as on social networking sites.

The Library will not name persons in photographs without their permission or, in the case of participants who are minors, their parent or legal guardian's consent. If a library program participant does not wish himself/herself or his/her child to be photographed, the patron must notify the library staff to that effect.

Adopted 3/2017, Reviewed 2/2018