

**MIDLOTHIAN PUBLIC LIBRARY
BOARD TRUSTEES MEETING
October 17, 2023**

CALL TO ORDER

The meeting was called to order by President Murawski at 7:00 p.m. Present were Trustee Bonk, Trustee Ceja, Trustee Hill, Trustee Malik, Trustee Woolard, Director Jennifer Cottrill, and Christy Parente, Recorder of Minutes. Trustee Gee was absent.

INTRODUCTION OF VISITORS

Joseph Laudont; Lauterbach & Amen.

MINUTES

On a motion by Trustee Malik and seconded by Trustee Hill the minutes of the September 19, 2023 meeting were approved. 6 ayes and 0 nays.

On a motion by Trustee Bonk and seconded by Trustee Ceja the closed session minutes of the September 19, 2023 meeting were approved. 6 ayes and 0 nays.

REVIEW OF BILLS AND FINANCIAL ACCOUNTING

On a motion by Trustee Hill and seconded by Trustee Woolard the financial report for September 2023 was reviewed. Total cash balance for the special reserve accounts was \$885,736.39, for the operational reserve accounts \$1,255,402.93, and for cash on hand accounts \$1,106,118.37. The financial report was approved by roll call vote. 6 ayes and 0 nays.

A motion to pay all of October 2023 bills in the total amount of \$360,390.60 was made by Trustee Woolard and seconded by Trustee Ceja and approved by roll call vote. 6 ayes and 0 nays.

COMMUNICATIONS

A patron commented, in response to Banned Books Week, that the library quit shoving banned books at children. Ms. Cottrill reminded them that readers are free to choose for themselves and for their own children what they and their families read.

LEGISLATION UPDATE

Until October 25, the Illinois Secretary of State Office is holding a public comment period on proposed administrative rules for the legislation that bans book bans, P.A. 103-0100. FCC Chairwoman Jessica Rosenworcel proposed the reinstatement of net neutrality rules.

BOARD DEVELOPMENT OPPORTUNITIES

None.

REPORT OF OFFICERS & COMMITTEES

- A. Building – No Report.
- B. Finance & Budget – No Report.
- C. Board Development – No Report.
- D. Strategic Planning – New Business #11 D.
- E. Technology – Will meet Nov. 7.
- F. Policy – New Business #11 E.

G. Friends of the Library – Book sale ended Oct. 20. The Friends will host a spring gala.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Cottrill reported the library received at least two reports of young teen youth in our parking lot throwing rocks from the construction site at cars on the street. Ms. Cottrill requested the Midlothian Police Department, on a temporary basis occasionally patrol the lot as a deterrent and, if necessary, to issue a warning to the youth. Final walk through for the Restroom/Electrical Renovation will be Oct. 20. The library will close Oct. 30-Nov. 1 for paving and striping of the parking lot.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. Presentation of Audit for Fiscal Year 2022-23 by Lauterbach & Amen – Mr. Laudont reviewed the annual audit with the board. There were no difficulties encountered during the audit, and everything needed from the library for the audit was received. The board accepted the results of the audit. 6 ayes and 0 nays.
- B. Resolution 2023-04: Resolution to Transfer Funds from the Library's General Fund to the Library's Special Reserve Fund – Ms. Cottrill is requesting to move \$325,000.00 to the library's special reserve account for future capital needs projects. On a motion made by Trustee Hill and seconded by Trustee Malik the board approved the request to move \$325,000.00 to special reserve fund. 6 ayes and 0 nays.
- C. *Serving Our Public 4.0*, Chapter 10: Programming and Chapter 11: Youth & Young Adult Services – Reviewed.
- D. Strategic Plan Year 2 Action Plan Progress Report – Strategic Planning Committee met Oct. 3 to go over Year 2 Action Plan progress and a timeline for the Year 3 Action Plan and the beginning of the next strategic planning cycle.
- E. Establish procedure and deadlines for the annual evaluation of the Library Director – Ms. Cottrill discussed the revisions to the evaluation form. On a motion made by Trustee Woolard and seconded by Trustee Bonk the board approved the revised form. 6 ayes and 0 nays.
- F. Programming Policy – Reviewed.
- G. Community Partnerships Policy – Reviewed.

OTHER BUSINESS

None.

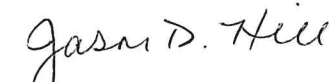
PUBLIC COMMENTS/QUESTIONS

None.

ADJOURNMENT

President Murawski declared the meeting was adjourned at 7:47 pm. 6 ayes and 0 nays.

Respectfully submitted,



Jason Hill Secretary

JH/cp