

**Midlothian Public Library Board of Trustees
Committee Minutes**

Date: 10/03/2023

Name of Committee: Strategic Planning

Members in Attendance: Jennifer Cottrill, Jason Hill, Judy Malik

Others in Attendance: None

Time Meeting Called to Order: 4:02 p.m.

Cottrill discussed the status of goals on the Year 2 Action Plan.

The committee made the following recommendations:

- Continue to consider a foreign language movie collection. Additional foreign languages may include Polish, Arabic, Gujarati, and others.
- Explore circulation of Roku and Firestick as part of the Library of Things (consult with Chicago Ridge Library).
- Offer merit badge programs to scouts (Trustee Hill has connections to Boy Scouts and Girl Scouts).
- Parent Teacher Conference Outreach to District 143 on October 12 and 13, 2023.

Additional issues discussed:

- Staff are expected to generate new diversity, equity, and inclusion initiatives at the conclusion of cohort discussions.
- Website accessibility is ongoing via the WCAG website checker.

Tentative timeline moving forward:

- January 2024 – Talk to staff about incomplete goals
- Complete Year 2 Action Plan by April 2024
- Year 3 Action Plan written by September 2024
- October 2024, begin to discuss community assessment for next strategic planning cycle

Looking forward to next strategic planning cycle:

- Rewrite mission statement (move from heavily informational to doing and making orientation) and develop vision and values statements
- Patron interviews, focus groups, and surveys to be held at various locations

- Cottrill shared PLA Strategic Planning book on Board Resources page and packets from Aspen Institute and Harwood Institute
- Board Retreat Day – to engage in dialogue about new strategic priorities

Time Meeting Adjourned: 5:01 p.m.

Name of Committee Chair or Recorder of Minutes: Judy Malik